



CITY OF COLTON ELECTRIC UTILITY DEPARTMENT

METER LOCATION & PANEL APPROVAL

NEW SERVICE PANEL UPGRADE SERVICE PANEL SOLAR PANEL TEMP POWER PANEL

DATE: _____

PROJECT NAME / ADDRESS: _____

APPLICANT / CONTACT: _____ PHONE: _____

CONTRACTING COMPANY: _____ PHONE: _____

EXISTING SERVICE DISCONNECT: _____ AMPS, _____ VOLTS, _____ PHASE

APPROVED SERVICE DISCONNECT: _____ AMPS, _____ VOLTS, _____ PHASE

APPROVED SOLAR DISCONNECT: _____ AMPS

PROCEDURE TO OBTAIN PERMIT & POWER

- Step 1: **Submit this form to the Electric Utility Department at 150 S. 10th Street. (909) 370-5104**
(Once approved, this form will be sent to the Building Department.)
- Step 2: **Obtain a Building Permit from the Building Department at 659 N. La Cadena Dr. (909) 370-5079**
(A permit application will not be accepted until this form is on file at the Building Department)
- Step 3: **Pass Building Department Inspection. (909) 370-5079**
(The Building Department will then send a release to the Electric Department)
- Step 4: **Pass Electric Utility Inspection. (909) 370-5104**
(An Electric Utility Inspector will then release an order to connect service).
- Step 5: **Submit a Service Meter Application to Customer Service Department at 650 N. La Cadena Dr. (909) 370-5555**
(Application will not be accepted until panel has passed all inspections)
- Step 6: **Panel will usually be energized within three working days once service meter application is on file.**

APPROVED LOCATION & DETAIL OF SERVICE PANEL AND/OR SOLAR PANEL (TO BE COMPLETED BY UTILITY):



APPROVED BY: _____

DATE E-MAILED/FAXED (909-783-0875) TO BUILDING DEPARTMENT: _____